

# APPLICATION FORM



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## Saint Michael's College

Please note this form must be completed in full, using BLACK INK and CAPITAL LETTERS

### Section 1 PERSONAL INFORMATION

Family Name	First Names	
Male <input type="checkbox"/> Female <input type="checkbox"/>	Date of Birth <small>DD / MM / YY</small> Nationality	
Address		
Telephone	Fax	
Mobile	Email	
Passport Number	Date of Issue	Date of Expiry
School Details (we require a transcript of the last 3 years' academic results)		
Name of School	Dates attended	
1.		
2.		
3.		

### Section 2 INFORMATION ON PARENTS OR LEGAL GUARDIANS

Father's Name	Mother's Name
Father's Profession	Mother's Profession
Father's Contact Details (If different from above)	
Mother's Contact Details (If different from above)	

### Section 3 COURSE SELECTION

Please indicate which one of the courses you wish to attend and indicate the subjects you wish to study on the next page.

**Either** **GCSE**  **or** **Foundation**   
(A 2 year course normally for students aged 14-16) (A 1 year course normally for students who have completed their secondary or higher school education)

**or** **A Level**   
(A 2 year course normally for students aged 17-18)

Do you require the academic preparation course?  No  Yes

If yes  Summer Term  Summer School  Both

## SUBJECT CHOICE

### GCSE

All Students study English, Maths and Computing. There is then a choice of 3 further subjects, one from each row:

Art	<input type="checkbox"/>	or	Physics	<input type="checkbox"/>			
Chemistry	<input type="checkbox"/>	or	Business Studies	<input type="checkbox"/>			
Biology	<input type="checkbox"/>	or	Economics	<input type="checkbox"/>	or	Spanish	<input type="checkbox"/>

### A LEVEL

All Students study English and then a choice of 3 or 4 A Level subjects, one from each row:

Maths	<input type="checkbox"/>			
Chemistry	<input type="checkbox"/>	or	Computing	<input type="checkbox"/>
Biology	<input type="checkbox"/>	or	Economics	<input type="checkbox"/>
Physics	<input type="checkbox"/>	or	Business Studies	<input type="checkbox"/>

### FOUNDATION COURSE

Humanities	<input type="checkbox"/>	or	Sciences	<input type="checkbox"/>
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(Business Studies, Economics, Social Science)

(Biology, Chemistry, Physics)

## COURSE DATES

Commencing: September\*  January  April

\*Foundation Course September start only

## Section 4 ACCOMMODATION

Please indicate whether you wish to live in:

**School Residence**

Please note that most rooms are twin rooms, although some are single and some are en-suite (these are allocated to those who are first to pay the deposit). Unless specifically requested students in twin rooms share with a student of a different mother tongue.

**Host Family**

All rooms are single rooms. Please indicate what type of family you would prefer. Please note that we cannot guarantee your preferences but we will try.

Age range                      Young/Middle aged                       Retired                       Don't mind

Children                              Yes                               No                               Don't mind

Pets                                      Yes                                       No                                       Don't mind

Location                              Town                               Near School                               Don't mind

**Any special requests?**

**Please tell us a little about your leisure / sports interests:**

## Section 5 MEDICAL DETAILS

Please give details or any medical problems or prescribed medication taken regularly

Illnesses

Medication

Do you have any allergies/disabilities?

Do you follow a special diet?

Do you have any health problems?

## Section 6 UNDERTAKING BY PARENT, LEGAL GUARDIAN OR SPONSOR

I have read the prospectus and details on enrolment. I accept the conditions as contained in the prospectus.

**I agree to give one full term's notice in writing if I wish to withdraw my student from the school. If I fail to give a term's notice I understand that I will be liable to pay for an extra term.**

I agree to be responsible for all costs incurred in sending the student home if he/she is suspended or expelled from the school.

The school operates a random drug testing policy and I understand that my son\daughter may be tested for drugs, during their time at Saint Michael's College.

Name ..... Signature ..... Date .....

## Section 7 UNDERTAKING BY STUDENT

I agree to abide by the conditions set out in the prospectus and to observe the school rules.

Name ..... Signature ..... Date .....

## Section 8 FORM OF INDEMNITY

This indemnity is to be signed by the **student** and by his or her **parent** or **legal guardian** if the student is under 18 years of age. Until this has been signed and returned to the College, the student may not take part in activities off the school premises.

In consideration of the managing director of Saint Michael's College (Tenbury) Limited agreeing to make arrangements for and to authorise members of the staff of Saint Michael's College, directly or through the headmaster, to take my son/daughter/ward from time to time on activities/excursions/sports and educational and cultural trips outside the premises of Saint Michael's College, I hereby undertake to indemnify the Managing Director and such members of the staff against:

- any claims, damages or cost which they or any one of them may be or become liable to pay in consequence of any injury or damage to or illness of me/my said son/daughter/ward occurring during or as a result of any of the said activities/excursions/sports and educational and cultural trips.
- any claims by a third party which may be made against them or any of them in consequence of any act or default of me/my said son/daughter/ward during or as a result of said activities/excursions/sports and educational and cultural trips.
- any other cost and expenses reasonably incurred by them or any of them on behalf of me/my said son/daughter/ward during or as a result of any of the said activities/excursions/sports and educational and cultural trips.

Provided that the indemnity herein shall not extend to any claims, damages, costs or expenses in respect of and to the extent to which the said Saint Michael's College (Tenbury) Limited and member(s) of the staff or any of them shall be entitled to be indemnified under any policy of insurance.

Signed by Student ..... Date .....

Signed by Parent/Legal Guardian/Agent ..... Date .....

## Section 9 CHECKLIST

Please ensure that all boxes are ticked before sending off form:

- 4 passport photographs enclosed
- Section 1 - 5 completed
- Transcript of last 3 year's academic results enclosed
- Section 6 signed by Parent, Legal Guardian or Sponsor
- Section 7 signed by Student
- Section 8 signed by Student and Parent, Legal Guardian or Sponsor

**PLEASE NOTE THAT A PLACE AT THE SCHOOL CAN ONLY BE RESERVED  
ON RECEIPT OF A £500 NON-REFUNDABLE DEPOSIT.**

**THE DEPOSIT WILL BE DEDUCTED FROM THE FIRST TERM FEES.**

## SCHOOL REGULATIONS

Below is a summary of the main rules. Each student will be given detailed school rules on arrival at the school.

Students will attend school on all designated school days.

Students are not permitted to consume alcohol. Any student taking illegal drugs will be immediately expelled.

Students will observe all rules governing punctuality on host family homecoming times and class times.

Students will observe all school rules governing acceptable behaviour and matters of discipline.

Students will observe all school calendar dates.

Students will desist from bullying or any form of physical or other aggression.

All areas of the school are non-smoking.

Students are not permitted to have or drive any motorised vehicle.

Students will pay for replacement or repair of property within or outside the school where the damage has been deliberately caused.

Students will wear the school uniform (GCSE and A Level only).

In the case of expulsion student's parents/guardians/sponsors will be responsible for all costs incurred in sending the student home.



**Saint Michael's College**