

# SUMMER SCHOOL BOOKING FORM



## Saint Michael's College

PERSONAL INFORMATION	
Family Name	
First Names	Male <input type="checkbox"/> Female <input type="checkbox"/>
Date of Birth	Nationality
Home Address	
City	Country
Telephone (including country and local code)	
Fax (including country and local code)	
E-mail address	
Passport Number	

INFORMATION ON PARENTS OR LEGAL GUARDIANS
Parents' or Guardians' Names
Fathers' Profession
Mothers' Profession
Address (if different from above)
Emergency Telephone Number

### COURSE DETAILS

Course length: \_\_\_\_\_ weeks

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

### TYPE OF ACCOMMODATION REQUESTED

Host Family  Residential

### BOOKING CONDITIONS

PLEASE SEE OVERLEAF FOR BOOKING CONDITIONS

## **ENROLMENT DETAILS**

A 20% deposit (non-refundable) must be paid with this booking to secure a place on the chosen course. The remaining balance to be paid 4 weeks before the start date.

Enrolment is valid once the deposit has been received and the place has been confirmed by Saint Michael's College by writing.

## **PAYMENT DETAILS**

Fees should be paid to the following account.

ACCOUNT NAME: Saint Michael's College (Tenbury) Limited

ACCOUNT No: 90542725

BANK DETAILS: Barclays Bank  
Cosham Branch  
PO BOX No 6  
Portsmouth  
PO6 3DH

SORT CODE: 20 - 69 - 34

## **VISAS**

Visas will be required for students of some nationalities. A letter of acceptance will be provided by Saint Michael's College once we have received the deposit. On receipt of full payment a visa support letter will be issued to assist with visa applications.

## **CANCELLATIONS**

Cancellations 4 weeks prior to the course will result in an 80% refund of total cost. No refund will be issued on later cancellations.

If the cancellation is due to a visa application being rejected, Saint Michael's College will refund 80% of the total cost fees. This will only be issued upon receipt of a copy of the visa rejection letter from the British Consulate.

## **INSURANCE**

Students are strongly advised to take out their own personal insurance to cover illness, accident or theft or loss of personal possessions. Saint Michael's College Michael's does not include this in the fees but a policy can be booked as an extra. Please contact us if you require more details.

## **PERSONAL POSSESSIONS**

Students are expected to hand in their passport, flight tickets, pocket money and valuable possessions on arrival at the school for safekeeping. Pocket money will be issued to students on specified days from the accounts office. Saint Michael's College will have no responsibility for the above items if they are not handed in on the day of arrival.